

Shobdon Parish Council Extraordinary Meeting 11th January 2021

Minutes of the Extraordinary Parish Council held on Monday 11th January 2021 at 8.00pm via zoom

Attendance: Mr W Stokes, Mr S Macdonald, Mr C Jaques, Mrs A Walker, Mr R Bowen, Mrs A Boxhall, Parish Clerk Ms E Lewis

1. **Apologies for absence:** Apologies were received and accepted from Sue Whittaker.
2. **Declarations of interest:** No declarations were made.
3. **Public Participation**
 - 3.1 **Views of local residents on Parish matters:** No members of the public were present.
4. **Recruitment of New Parish Clerk:** The Clerk has handed in her notice, with her last day of work being 31st March 2021. It was **agreed** that the Clerk would draft a job description, person specification and advert for a new Clerk and that this would be agreed with the Chair and Vice Chair before being advertised locally.
5. **Date of next meeting:** The next meeting will be held on Monday 25th January 2021.