

Shobdon Parish Council Extraordinary Meeting 21st March 2019

Minutes of the extraordinary meeting held on Thursday 21st March 2019 at 7.45pm in the village hall

Attendance: Mr W Stokes, Mr S Macdonald, Mr R Bowen, Mrs A Boxhall, Mr C Jaques, Parish Clerk Ms E Lewis

Public Time: No members of the public were present.

1. **Apologies for absence:** Apologies were received from Anne Walker.
2. **Declarations of interest and written requests for dispensation:** No declarations were made.
3. **Playground Work and Funding:** The meeting had been called to appoint a contractor to undertake the clearance work in the playground and install new paths in the village car park as part of the playground project; due to the time sensitive nature of the work a contractor needed to be appointed as soon as possible. A scope of works had been prepared and four companies had been approached to quote for the work (HiTrees, GM Joyce, JW Gardening Services and KTH.) The call for other companies interested in quoting, or suggestions for contractors, had been placed on the village facebook page. Two companies (HiTrees and GM Joyce) had visited the site; Hi Trees had quoted for the playground clearance work and GM Joyce for both the playground clearance and path work.
It was confirmed that the Parish council had sufficient money in the reserves allocated to the playground project to cover the additional costs of this work being undertaken by contractors rather than volunteer labour.
The financial regulations state that three quotes must be considered when awarding contracts over £2,000, but following advice from the SLCC, and as the Parish Council has made efforts to comply with the regulations, the Parish Council **agreed** to suspend the financial regulations so that the contract for the playground clearance work could be awarded on the basis of two quotes.
The quotes for the work were discussed, together with phasing of the new play equipment and new paths elements of the project. It was **agreed** to accept the quote from Hi Trees for the playground clearance and ask them to undertake the work as soon as possible so that Sovereign can start installing the playground equipment on the 23rd April.
It was **agreed** that the work to install the new paths in the village car park will be done at a later date following the installation of the new playground equipment, and further attempts will be made to find additional companies to quote for this work.
It was noted that no-one had bid for the existing playground equipment and **agreed** that the equipment would either be removed or if anyone offered to remove and take it away they could have it.
4. **Date of next meetings:** Monday 25th March 2019
Monday 29th April 2019