

SHOBDON PARISH COUNCIL MEETING

Members of Shobdon Parish Council are summoned to the Parish Council Annual Meeting on Monday 21st May 2018 at 7.45pm in the village hall to transact the following business.

AGENDA

Public are invited to speak 7.45pm to 8.00pm

- 1. Nomination and election of Office of Chairman and signature of acceptance form.**
- 2. Nomination and election of Office of Vice Chairman.**
- 3. Appointment of Councillors to Committees, working groups and outside bodies.** Finance working group, lengthsman, Airfield, Village Hall Committee, web site coordinator, playground working group, newsletter editor, play area examiner. (Summer -weekly/winter -monthly).
- 4. To receive declarations of interest and written requests for dispensation** by Councillors in respect of any item on this agenda.
- 5. To approve and sign** as a true record the minutes of the meeting held on 23rd April 2018 and extraordinary meeting held on 2nd May 2018
- 6. Report** by Ward Councillor Roger Phillips
- 7. Report** by West Mercia representative
- 8. Annual Accounts - 2017/18**
 - 8.1 To consider, approve and sign the Annual Governance Statement**
 - 8.2 To consider, approve and sign the Annual Accounting Statements**
- 9. Finance**
 - 9.1 **To agree** the financial statement to date
 - 9.2 **To sign** cheques in accordance with the budget.
 - 9.3 **To agree** Clerk's devolved power to raise cheques below value of £500.
 - 9.4 **To agree** renewal of Parish Council insurance with BHIB
 - 9.5 **To agree** date for finance working party
- 10. Planning: To receive and agree comments** on any planning applications received (applications to be determined by Herefordshire County Council):
 - 10.1 To receive** updates on any planning issues
- 11. Cycle Path**
 - 11.1 **To consider** valuation of land behind the Grove and **agree** next steps
 - 11.2 **To receive** update on project
- 12. Footpath Bridge**
 - 12.1 To agree** company to build/provide footpath bridge (from 3 quotations)
 - 12.2 To receive** update on project
- 13. To receive updates and agree any action on:**
 - 11.1 NDP
 - 11.2 Lengthsman/Footpaths
 - 11.3 Village Hall Committee and Airfield
 - 11.4 Playground working group
 - 11.5 Casual Vacancy – to discuss and **agree** possible co-option
 - 11.6 Parish Newsletter
- 14. To raise** items for the next agenda
- 15. Date of next meetings:**

Emma Lewis

Clerk to Shobdon Parish Council
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