

SHOBDON PARISH COUNCIL MEETING

Members of Shobdon Parish Council are summoned to the Parish Council Annual Meeting on Monday 22nd May 2017 at 7.45pm in the village hall to transact the following business.

AGENDA

Public are invited to speak 7.45pm to 8.00pm

1. **Nomination and election of Office of Chairman and signature of acceptance form.**
2. **Nomination and election of Office of Vice Chairman.**
3. **Appointment of Councillors to Committees, working groups and outside bodies.**
Finance working group, lengthsman, Airfield, Village Hall Committee, web site coordinator, playground working group, newsletter editor, play area examiner. (Summer, weekly/winter monthly).
4. **To receive declarations of interest and written requests for dispensation** by Councillors in respect of any item on this agenda.
5. **To approve and sign** as a true record the minutes of the meeting held 24/04/2017
6. **Report** by Ward Councillor Roger Phillips
7. **Report** by West Mercia representative
8. **Annual Accounts - 2016/17**
 - 8.1 **To consider, approve and sign the Annual Governance Statement**
 - 8.2 **To consider, approve and sign the Annual Accounting Statements**
 - 8.3 **To agree appointment of internal auditor**
9. **Finance**
 - 6.1 **To agree** the financial statement to date
 - 6.2 **To sign** cheques in accordance with the budget.
 - 6.3 **To agree** Clerk's devolved power to raise cheques below value of £500.
10. **Planning: To receive and agree comments** on any planning applications received (applications to be determined by Herefordshire County Council):
11. **To receive updates on:**
 - 11.1 NDP (SM/EL)
 - 11.2 Lengthsman (RB)
 - 11.3 Village Hall Committee and Airfield (AW)
 - 11.4 Playground working group (EL)
 - 11.5 Election of new Parish Councillor (EL)
12. **To raise** items for the next agenda
13. **Date of next meetings:**

26th June 2017
31st July 2017

Emma Lewis

Clerk to Shobdon Parish Council
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