

Date of Publication: 22th September 2021

TO: ALL MEMBERS OF SHOBODON PARISH COUNCIL: Councillors Bill Stokes (Chair), Steve Macdonald(Vice-Chair), Adrienne Boxhall, Chris Jaques, Richard Bowen , Anne Walker, and Sue Whittaker.

NOTICE OF MEETING

You are hereby summoned to attend a Meeting of Shobdon Parish Council which will be held at Shobdon Village Hall on **Monday 27 September 2021 commencing at 7:45pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
1	APOLOGIES:	To receive apologies for absence.
2	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
3	PUBLIC PARTICIPATION:	Limited to 20 minutes
	3.1	To receive a report from Councillor Roger Phillips (Herefordshire Council Mortimer Ward)
	3.2	Report from West Mercia Police
	3.3	Views of local residents on Parish matters
4	MINUTES:	To approve the Minutes of the Full Council held on 26 July 2021.
5	FINANCE:	
	5.1	Outstanding Accounts – To ratify the following payment of accounts: Clerks August Wages £ 479.76 HMRC – August £ 199.80 Clerks September Wages £ 479.56 HMRC – September £ 120.00 Parks & Playgrounds – annual play equipment Inspection £122.80, Arrowvale Group of Parishes – Contribution to upkeep of Shobdon Cemetery - £ 500.00, Hitrees £ 1,806.00 (mowing etc). PKF Littlejohn LLP External Auditor £ 240.00
	5.2	To sign cheques in accordance to 5.1
	5.3	To review the External Auditors Report 2020/2021 and note/discuss any recommendations/issues from the report.
	5.4	To verify and sign the last 3 months bank reconciliation statements to current account bank statements.
	5.5	To consider having online banking for Parish Council current account
	5.6	2022/2023 Precept – To receive comments and suggestions for projects for 2022/2023 draft budget/precept.
	5.7	To note the date of the following annual meetings: Shobdon Village Trust – Monday 25 October 7pm Shobdon Poors Land Educational Foundation – Wed 25 November.
6	PLANNING:	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following applications:
	6.1	Application/Address: P212855/FH – 2 Forestry Commission Bungalows, Belgate Lane, Shobdon, Leominster HR6 9PB. Proposal: Conversion of garage into self-contained annexe ancillary to main dwelling.
7	ENVIRONMENT:	
	7.1	PROW report
	7.2	Hedge Cutting Scheme
	7.3	To review the annual inspection reports of the play areas
	7.4	Note receipt of the following Balfour Beatty documents Riparian owner responsibilities, Ditches and drainage in Herefordshire and Guidelines for riparian owners
	7.5	Milestone – Update
	7.6	Memorial Garden – Discuss having a stand at Church coffee morning.

8	NEIGHBOURHOOD WATCH	To receive update and where do we go from here?
9	NEXT MEETING	The next meeting of the Parish Council will take place on Monday 25 October 2021 at 7.45pm.
	9.1	To raise items for next agenda.- Communicating with residents
	CLOSE	