

PARISH COUNCIL MEETING

Minutes of Shobdon Parish Council meeting held at Shobdon Village Hall, Monday 27th September 2021 commencing at 7:45pm.

MEMBERS PRESENT: Councillors Bill Stokes (Chair), Steve Macdonald (Vice Chair), Chris Jaques, Adrienne Boxhall, Sue Whittaker, Anne Walker and Richard Bowen

ALSO PRESENT: 2 members of the public.

OFFICER PRESENT: Clerk to the Council.

No	Item	Description	Action
1	APOLOGIES:	Ward Councillor Roger Phillips	
2	DECLARATIONS OF INTEREST:	Councillor Sue Whittaker declared an interest in item 6.1 planning application P212855/FH No requests for dispensation have been received.	
3	PUBLIC PARTICIPATION:		
	3.1	<p>The following written report was received from Ward Councillor Roger Phillips:</p> <p>His October update will include information on:</p> <p>The post covid recovery plan with free weekend bus travel, adult swimming lessons and various community and environmental grants.</p> <p>There is currently an online consultation on next year's budget.</p> <p>Paul Hunter has replaced Lara as our Balfour Beatty Locality Steward.</p> <p>The drainage works at Pearl Lake on the highway towards Downwood are allocated for 4th February.</p> <p>There is a Nutrient Management meeting today (Monday) to receive updates from various agencies on the phosphate issue.</p> <p>The phosphate calculator has been published for applicants and agents to work out the amounts of phosphate from their application, but we await details of the offset proposal and how they will work.</p> <p>I have attended a site meeting with planner and council property team re the refurbishment of the travellers' site at Turnpike, which is currently closed. The 6 existing sites will be refurbished and 4 new sites, play area and internal highway laid out on the remaining site. I will bring the emerging plans to the PC before they are submitted to the planning department.</p>	
	3.2	<p>There was no report or attendance from West Mercia Police</p> <p>It was noted that no one from the West Mercia Police force had attended a meeting in the last 3 months, even though a quarterly meeting had been agreed on the Parish Contact Contract dated 9 June 2021</p>	Clerk

		<p>3.3 Parish matters -Issues raised:</p> <p>The untidy image of the village due to scruffy roadside pavements and frontages of a few houses. – this will be discussed with Paul (locality Steward) on Friday. Everyone should be encouraged to keep their own 'patch' clean and tidy.</p> <p>Why does Shobdon not have any white entrance gates to the village – these have become less effective over the years, put planters will be installed in the spring.</p> <p>Electric Charging points- this was looked into before Covid-19 and it will be revisited next year. It will be included on our 106 Wish List.</p> <p>Concerns were raised about the state of the B4362 road on Shobdon Rock. – This is not in our parish but we will write to Ward Parish Councillor Gandy to enquire what is being/going to be done with this stretch of road.</p>	<p>Cllr Stokes & Clerk</p> <p>Clerk</p> <p>Clerk</p>
4	MINUTES:	Council RESOLVED to approve the Minutes of the Full Council held on 26 th July 2021 and signed them as a correct record.	
5	FINANCE:		
		<p>5.1 The Council resolved to pay the following outstanding accounts:</p> <p>Clerks August Wages £ 479.76 HMRC – £199.80</p> <p>Clerks September Wages £ 479.56 HMRC – £ 120.00</p> <p>Parks & Playgrounds – annual play equipment Inspection £122.80,</p> <p>Arrowvale Group of Parishes – Contribution to upkeep of Shobdon Cemetery - £ 500.00,</p> <p>Hitrees £ 1,806.00 (mowing etc).</p> <p>PKF Littlejohn LLP External Auditor £ 240.00</p>	
		5.2 Cheques were signed in accordance with 5.1.	
		5.3 The External Auditors Report 2020/2021 was reviewed and recommendations/issues were noted. The end of audit form 2020/21 will be published on the village notice board and website on 29 September 2021	Clerk
		5.4 The last 3 months bank reconciliation statements to current account bank statements were verified and signed by the chairman. Invoices were verified and signed by Cllr A Walker	
		5.5 It was agreed to have online banking for the Parish Council current account.	Clerk
		5.6 2022/2023 Precept – This was discussed and a budget will be drafted for the finance group meeting in mid-November.	Clerk
		5.7 The dates for the annual meetings of The Shobdon Village Trust and the Shobdon Poor's Land Education Foundation were noted.	

6	PLANNING	Council considered the following planning consultations received from Herefordshire Council	
	6.1	Application/Address: P212855/FH – 2 Forestry Commission Bungalows, Belgate Lane, Shobdon Comments: Not enough information to support this application. More information was needed re; Sewage, Phosphates, maintenance of access road. There was no purpose listed – PC does not want it to have a commercial usage i.e., Holiday lets etc. The PC did not want the self-contained annexe to become a separate dwelling that could be sold off in the future.	Clerk
7	ENVIRONMENT		
	7.1	PROW Report – Mr P Barnett will start the work on the footpath by the scramble track in October. The Council long term plan is to replace all styles with gates so pathways become fully accessible to all. The British Legion has written to Cllr Stokes to see if the Parish Council would be able to plant trees for the Queens Jubilee if they supplied them – Cllr Bowen to look into this request. Some of these trees could be planted by the MUGA.	Cllr Bowen
	7.2	Hedge Cutting Scheme- agreed to put an article on our Facebook page - letting residents know what their responsibilities are in regards to their roadside hedgerows. To prepare a list of overgrown hedges and then visit the owners and discuss the issue with them	Cllr Boxhall & Clerk Cllrs to send list of hedges to clerk
	7.3	Review the annual inspection reports of the play areas The reports were reviewed and recommendations noted. Actions to be under taken: <u>Bateman Close</u> – Area of moss/algae are to be fenced off and reviewed. Look into costing of replacing surface. <u>Bar Meadow</u> – Monitor grass mats, ask Hitrees- To try and not strim the wood equipment, To cut the hedge leading to the play area Remove ivy on the oak tree in the nature area of the Bar Meadow play area Chicken spring foundation – has been like this from first installation – issue will be reported to Sovereign.	Cllrs Jacques & Stokes Clerk Clerk
	7.4	The receipt of the following documents from Balfour Beatty were noted- Riparian owner responsibilities, Ditches and drainage in Herefordshire and Guidelines for riparian owners.	
	7.5	Milestone – BBLP do not believe that their contractors damaged the stone. Decided to obtain 3 quotes for the Milestone repair Damaged Barrier – Quotes to be obtained to repair the barrier and adjoining fence	Clerk Cllr Stokes
	7.6	Memorial Garden- Agreed to have a display/stall at the Church Coffee Morning on 30 October to seek	Clerk

		people's views.	
8	NEIGHBOURHOOD WATCH	Agreed to write to the Co-ordinator to see if they are still willing to organise/run this scheme. If no reply then seek residents' opinions on the scheme at the Church Coffee Morning.	Clerk
9	NEXT MEETING	Council noted that the next meeting of the Parish Council would take place on Monday 25 October 2021 at 7.45pm at Shobdon Village Hall	
9.1	ITEMS FOR NEXT AGENDA	Remembrance Day Christmas Tree and Carols Communicating with the public Review Police contact contract.	
	CLOSE	The meeting closed at 9:45pm	

Signed by the Chairman:

Date: