

**Date of Publication:** 24 May 2022

**TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL:** Councillors Bill Stokes (Chair), Steve Macdonald (Vice-Chair), Adrienne Boxhall, Chris Jaques, Richard Bowen, Anne Walker, and Sue Whittaker.

## NOTICE OF MEETING

You are hereby summoned to attend the **Annual Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 30 May 2022 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

*Cheryl Woolley*

CLERK TO THE COUNCIL

No	Item	Description
1	<b>NOMINATION</b>	<b>Nomination and election of Office of Chairman and signature of acceptance form.</b>
2	<b>NOMINATION</b>	<b>Nomination and election of Office of Vice Chairman.</b>
3	<b>APPOINTMENTS</b>	<b>Appointment of Councillors to committee and working groups and outside bodies</b> -Finance working group, Lengthsmen, Village Hall committee, Footpath officer, Website co-ordinator, newsletter editor and Airfield.
4	<b>APOLOGIES:</b>	To receive apologies for absence.
5	<b>DECLARATIONS OF INTEREST:</b>	To note declarations of interest and receive written requests for dispensation.
6	<b>PUBLIC PARTICIPATION:</b>	Limited to 20 minutes
	6.1	To receive a report from ward Councillor Roger Phillips
	6.2	Report from West Mercia Police
	6.3	Views of residents on Parish matters
7	<b>MINUTES:</b>	To approve the Minutes of the Full Council held on 25 April 2022.
8	<b>FINANCE:</b>	
	8.1	<b>Outstanding Accounts –</b> To ratify the following payment of accounts/invoices: Clerks April Wages £487.96 HMRC – April £ 122.00 Hitrees Ltd – Mowing and Strimming £ 900.00 MCBS £ 48.71 Wooden post etc, BHIB Insurance £ 580.74 £100.00 Donation towards the Jubilee Celebrations.
	8.2	To sign cheques in accordance with 5.1, bank reconciliation and invoices
	8.3	<b>Annual Accounts 2021/22</b>
	8.4	<b>To consider, approve and sign the Annual Governance Statement</b>
	8.5	<b>To consider, approve and sign the Annual Accounting Statements</b>
9	<b>PLANNING:</b>	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following applications:
	9.1	Planning Re-consultation - 213848 Grove House, Shobdon HR6 9NQ – Closing off existing driveway(south), improve north driveway for shared use, construction of new market dwelling with new curtilage.
	9.2	P220612/F Post Office and Stores, Presteigne Road, Shobdon HR69LX – Proposed double storey rear and side extension and loft conversion to form 2 dwellings, storage area and staircase.
	9.3	P220646 – Proposed extension to Turnpike Travellers Site
10	<b>ENVIRONMENT AND VILLAGE:</b>	
	10.1	PROW report
	10.2	Jubilee Tree area
	10.3	Grove Field – To consider Tarmac quotes
	10.4	Queens Platinum Jubilee Celebrations – Update
	10.5	Arrange date for meeting with young adults of the village
	10.6	Litter Bins

11	NEXT MEETING	Monday 20 June at 7pm
	11	To raise items for next agenda.
	CLOSE	