

Date of Publication: 20 September 2022

TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL: Councillors Bill Stokes (Chair), Steve Macdonald (Vice-Chair), Adrienne Boxhall, Chris Jaques, Richard Bowen, Anne Walker, and Sue Whittaker.

NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 26 September 2022 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
1	APOLOGIES:	To receive apologies for absence.
2	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
3	PUBLIC PARTICIPATION:	Limited to 20 minutes
	3.1	To receive a report from Ward Councillor Roger Phillips
	3.2	Report from West Mercia Police
	3.3	Views of residents on Parish matters
4	MINUTES:	To approve the Minutes of the Full Council held on 25 July 2022.
5	FINANCE AND POLICIES:	
	5.1	Outstanding Accounts – To ratify the following payment of accounts/invoices: Clerks Aug Wages £487.96 (already paid), September Wages £ 488.16 HMRC – Aug £ 122.00(already paid), September £ 121.80. PKF Littlejohn LLP – External audit £ 240.00, Hitrees Ltd – Mowing, Spraying etc £ 846.00, MCBS – self-locking Gate Latch - £ 38.83 Parks & Playgrounds – annual Inspections £ 122.80, Hudson Stonework Ltd – Milestone Repairs £ 876.00.
	5.2	To sign cheques in accordance with 5.1, bank reconciliation and invoices.
	5.3	To review the first 6 months Financial Reports
	5.4	To note receipt of: The External Auditors report and certificate and the Notice of Conclusion of audit
	5.5	To review/adopt changes to the following Policies: a) Standing Orders (procurements section 18) – adopt change b) Risk Management Scheme and Schedule Policy - review c) Finance Regulations – review
	5.6	To arrange date for Finance Meeting.
6	PLANNING:	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	6.1	P222642/F – Land at Park Top Poultry Site, Uphampton Shobdon, Proposed redevelopment of site including demolition of two life expired poultry houses and one domestic dwelling, proposed construction of 4 poultry houses and one replacement domestic dwelling, together with associated equipment (feed bins, generator, gate house etc).
7	ENVIRONMENT AND VILLAGE:	
	7.1	PROW and Village reports/Updates
	7.2	Meeting with young adults of the Village – Sunday 23 October 2022
	7.3	Working weekend – set date and note jobs to be looked at.
	7.4	Emptying of Litter Bins - update
	7.5	Milestone - update
	7.6	School Field Coppice – update

8	NEXT MEETING	Monday 31 October 2022 at 7pm
	8.1	To raise items for next agenda.
		<i>A resolution will be passed to exclude the press and public from the following confidential item</i>
9	CONFIDENTIAL	To consider the Clerk's Annual Review
	CLOSE	