

PARISH COUNCIL MEETING

Minutes of Shobdon Parish Council meeting held at Shobdon Village Hall, Monday 28 November 2022 commencing at 7 pm.

MEMBERS PRESENT: Councillors Bill Stokes (chair), Steve Macdonald (vice-chair), Anne Walker, Sue Whittaker, and Richard Bowen.

ALSO PRESENT: one member of the public and Ward Councillor Roger Phillips

OFFICER PRESENT: Clerk to the Council.

No	Item	Description	Action
1	APOLOGIES:	Cllrs Chris Jaques, Adrienne Boxall and West Mercia Police	
2	DECLARATIONS OF INTEREST:	None	
3	PUBLIC PARTICIPATION:		
	3.1	The following report was received from Ward Councillor Roger Phillips: Last month I took over as chair of the Rural Services Network (RSN), which is a lobby group of English rural councils and organisations which campaign for fairer funding for delivering services in the rural areas. £7 million is needed to re-open Shire Hall in Hereford, which includes major upgrades i.e., Solar panels, new IT system etc. The main concern is that there were 2 Crown Courts in the building and currently Herefordshire trials have been moved to Worcester, resulting in significant backlog in cases. Agric Planning Supplementary Planning Document (SPD) consultation is now open, Councillors views are that this lacks ambition and devoid of anything below carbon neutral.	
	3.2	Report from West Mercia Police – No one was in attendance, and no report has been received.	
	3.3	Parish matters – The following issues were raised: Rubbish etc outside The Bateman – Cllr Stokes to talk to the Landlord. Dead Elm outside school gates is being sorted. 3 Drain covers between The Cemetery to the Beeches have been replaced.	Cllr Stokes
4	MINUTES:	Council RESOLVED to approve the Minutes of the Full Council held on 31 October 2022 and signed them as a correct record.	
5	FINANCE:		
	5.1	The Council resolved to pay the following outstanding accounts: Clerks Oct Wages £560.96, HMRC Oct £140.00, Poppy Wreath £18.00, Shobdon Village Hall £ 55.00, Hitrees Ltd £360.00	
	5.2	Cheques were signed in accordance with 5.1, as were the bank reconciliations and invoices	Clerk
	5.3	It was resolved to discuss the 2–5-year financial forecast at the next finance meeting. The finance meeting on Monday 7 November did not take place due to the clerk being unwell.	Clerk

6	5.4	It was resolved to discuss the Terms of Reference of the Finance Working Group at the next Finance meeting.	Clerk
	5.5	The draft budget/precept for 2023/24 was discussed and revised. The new draft will be published on the Council website, notice board and Facebook so residents can have their say at the next meeting.	Clerk
	5.6	Asset Register – it was resolved that Cllr Stokes and the clerk go through and confirm the assets.	Cllr Stokes & Clerk
	5.7	The Councillors resolved that Cllr Stokes could sign the Letter of Engagement for the Internal Auditor – Microshade. Cllr Stokes signed the letter.	Cllr Stokes & Clerk
	PLANNING	Council considered the following planning consultations received from Herefordshire Council	
		No applications have been received	Clerk
7	ENVIRONMENT		
8	7.1	PROW and Village Reports/Updates: The TRO re 20mph speed limit by the primary school has been submitted. It was noted that we have a good working relationship with our landowners, and we thank them for all their help with PROW work. Cllr Bowen was also thanked for all his hard work re PROW, village planters etc. Where can benches be sited, on Moor Meadow?	Clerk Clerk
	7.2	Update of meeting with Young Adults and HVOSS- The flyers were being delivered this week and the meeting will take place on Saturday 3 December 12-3pm. Cllr Stokes and Walker are to attend the meeting.	Cllrs Stokes & Walker
	7.3	Update -School Field Coppice – Cllr Stokes is working with Mrs Corbett re the lease agreement and relevant maps. Cllr Bowen has been preparing the site for the trees from the Woodland Trust. These trees will need tree guards etc, Cllr Bowen to obtain costs for next meeting.	Cllr Stokes Cllr Bowen
	7.4	Christmas Tree & Carols – The tree has been sourced by Cllr Jaques and Mr A Stokes and will be put up on Sunday 4 December. Christmas lights are to be checked and replaced if needed. The lights will be switched on Tuesday 6 December at 6pm.	
	7.5	Review of NDP – resolved only to review the NDP when we know more about the HCC Core Strategy or when the sites in it have been developed.	
	7.6	Training - 'Election Special' – Clerk, 'What's in a number?' – Clerk and Cllr Stokes	
	NEXT MEETING	Council noted that the next meeting of the Parish Council would take place on Monday 19 December 2022 at 7.00pm at Shobdon Village Hall.	
	8.1	Items for next Agenda: - Precept	
	CLOSE	The meeting closed at 8.45 pm	
Signed by the Chairman:			Date:

