

**Date of Publication:** 18 April 2023

**TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL:** Councillors Bill Stokes (Chair), Steve Macdonald (Vice-Chair), Adrienne Boxhall, Chris Jaques, Richard Bowen, Anne Walker, and Sue Whittaker.

## NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 24 April 2023 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

*Cheryl Woolley*

CLERK TO THE COUNCIL

No	Item	Description
1	<b>APOLOGIES:</b>	To receive apologies for absence.
2	<b>DECLARATIONS OF INTEREST:</b>	To note declarations of interest and receive written requests for dispensation.
3	<b>PUBLIC PARTICIPATION:</b>	Limited to 20 minutes
	3.1	To receive a report from Ward Councillor Roger Phillips
	3.2	Report from West Mercia Police
	3.3	Views of residents on Parish matters
4	<b>MINUTES:</b>	To approve the Minutes of the Full Council held on 27 March 2023.
5	<b>FINANCE:</b>	
6	5.1	<b>Outstanding Accounts –</b> To ratify the following payment of accounts/invoices: Clerks Wages £ 688.96 HMRC – £ 12.00 Bucknell Nurseries £ 182.50 Broxap litter bin £436.74 Hitrees Ltd - TBC
	5.2	To sign cheques in accordance with 5.1, bank reconciliation and invoices
	5.3	To review the draft Income and Expenditure for the year ended 31 March 2023.
	5.4	Review Asset Register as at 31 March 2023
	5.5	To note the date of the next Finance meeting
	5.6	Review and adopt Risk Management Scheme and Schedule
	5.7	To confirm the Earmarked Reserves at at 31 March 2023.
	<b>PLANNING:</b>	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	6.1	<b>Application: 230442/L</b> <b>Address: Pencombstone, Shobdon</b> <b>Proposal:</b> Listed Building Consent – Replacement of four windows to front elevation in a like for like design using treated hardwood, conservation grade double glazing and existing window furniture, painted white.
7	<b>ENVIRONMENT AND VILLAGE:</b>	
	7.1	PROW and Village reports/Updates –
	7.2	Review Communications Plan 2023
	7.3	Update on Police Surgery at Shobdon Airfield
	7.4	School Field Update
	7.5	Young Peoples project working group membership.
	7.6	Councillors Update – May Elections
8	<b>NEXT MEETING</b>	Monday 15 May 2023 at 7pm Annual Parish Council Meeting followed by monthly meeting.
	8.1	To raise items for next agenda.
	<b>CLOSE</b>	