

PARISH COUNCIL MEETING

Minutes of Shobdon Parish Council meeting held at Shobdon Village Hall, Monday 27 February 2023 commencing at 7 pm.

MEMBERS PRESENT: Councillors Bill Stokes (chair), Steve Macdonald (vice-chair), Anne Walker, Sue Whittaker, and Richard Bowen.

ALSO PRESENT: 2 members of the public

OFFICER PRESENT: Clerk to the Council.

No	Item	Description	Action
1	APOLOGIES:	Cllr Chris Jaques (working away), Cllr Adrienne Boxhall, and West Mercia Police.	
2	DECLARATIONS OF INTEREST:	None	
3	PUBLIC PARTICIPATION:		
	3.1	Report From Ward Councillor Roger Phillips: The annual traffic figures show that the number of vehicles travelling through the village are similar to previous years. Council Tax will rise by 4.99% A Phosphate Commission has been set up after 3.5 years. More details are available from his monthly update which is sent out at the beginning of every month. Ward Councillor Roger Phillips left the meeting.	
	3.2	Report from West Mercia Police – No report/updates have been received.	
	3.3	Parish matters – British Legion Trees, this will be discussed item 7.4	
4	MINUTES:	Council RESOLVED to approve the Minutes of the Full Council held on 30 January 2023 and signed them as a correct record.	
5	FINANCE:		
	5.1	The Council resolved to pay the following outstanding accounts: Clerks Feb Wages £560.96, HMRC Feb £140.00. Hudson Stonework Ltd – War Memorial Letter replaced £102.00 Hitrees Ltd – Sweeping Leaves etc £ 90.00 ICO data protection – direct debit form completed £ 35.00	Clerk
	5.2	Cheques were signed in accordance with 5.1, as were the bank reconciliations and invoices	Clerk
	5.3	The budget up to 28 February 2023 was reviewed and balances left available to spend before 31 March 2023 were noted.	
6	PLANNING	Council considered the following planning consultations received from Herefordshire Council	
	6.1	Application: 230145 Address: Woodside, Shobdon, Herefordshire HR6 9NL Proposal: Demolition of existing bungalow and construction of 2 no bungalows. This was discussed and noted that Shobdon need 2-bedroom bungalows. The Council decided to support this application but wanted the following comments noted: One of the bungalows is not completely within the planning/development boundary and why is the	Clerk

		foul drainage not being connected to existing system.	
7	ENVIRONMENT		
	7.1	<p>PROW and Village Reports/Updates: It was noted that Shobdon was a popular place for walkers. The Lengthsmen Grant and associated works was discussed. The Council approved the form and it was signed by Cllr Stokes Chairman) and Cheryl Woolley (clerk) Rubbish Bin at the MUGA – this is a bin attached to the MUGA fencing and is usually filled with dog poo bags, making it difficult to empty. The Council decided to purchase a free-standing bin to replace this fence mounted one.</p>	Clerk
	7.2	<p>Update of meeting with Young Adults and HVOSS- The summary report has not yet been received from HVOSS. It was agreed to set up a working group to meet and prepare an action plan to move this project forward. Cllr Walker agreed to be on the working group and it was decided to ask Cllr Boxall and Cllr Jacques if they would be willing to join the group.</p>	Clerk
	7.3	<p>Parish Council Newsletter & Welcome Pack – Cllr Boxhall and the clerk have met up with Colin Forbes (local resident and Communications specialist) to discuss ways to improve communications with parish residents. He produced a report of the meeting which has been circulated to all parish councillors. Clerk to draw up an action plan to improve communications and investigate possibility of having a .gov website and email addresses.</p>	Clerk
	7.4	<p>School Field Update: Cllr Stokes has now received a map of the area and the lease is now ready to go to solicitors to be checked. Mrs Corbett is going to organise for the fence to be erected in the near future. Cllr Stokes and Bowen are to draw up a planting plan for the trees. The British Legion are to be asked if they can hold onto the trees they are donating to the project until ground is ready.</p>	Cllr Stokes & Cllr Bowen
	7.5	<p>Election Update: Clerk is going on an elections course. She will have a copy of Shobdon's electoral roll by 3 March.</p>	Clerk
	7.6	<p>Bateman Arms Update – The manager has received a large report from the HCC Heritage Officer, which includes a lot of work to be completed by specialists. Suggested could they hold a pop-up pub and explain what is happening. It was agreed to investigate registering the Bateman Arms as a Community Asset.</p>	Clerk
	7.7	<p>Annual Parish Meeting – It was agreed to hold the meeting on Monday 13 March and to invite Ward Councillor Roger Phillips, West Mercia Police and Lynda Wilcox HALC to attend the meeting.</p>	Clerk

8	7.8	Spring Litter Pick – provisional date 18 March if litter picking kit could be borrowed from BBLP.	Clerk
	NEXT MEETING	Council noted that the next meeting of the Parish Council would take place on Monday 27 March 2023 at 7.00pm at Shobdon Village Hall.	
	8.1	Items for next Agenda: - HVOSS, School field update and Spring Litter Pick	
	CLOSE	The meeting closed at 8.30pm	
Signed by the Chairman:			Date: