

Date of Publication: 20 June 2023

TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL: Councillors Bill Stokes (Chair), Adrienne Boxhall, Richard Bowen, Anne Walker, and Sue Whittaker.

NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 26 June 2023 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

Cheryl Woolley

CLERK TO THE COUNCIL

No	Item	Description
1	APOLOGIES:	To receive apologies for absence.
2	CO-OPTION	To co-opt new councillors and receive his/her Declaration of Acceptance of Office
3	DECLARATIONS OF INTEREST:	To note declarations of interest and receive written requests for dispensation.
4	PUBLIC PARTICIPATION:	Limited to 20 minutes
	4.1	To receive a report from Ward Councillor Roger Phillips
	4.2	Report from West Mercia Police
	4.3	Views of residents on Parish matters
5	MINUTES:	To approve the Minutes of the Annual Parish Council Meeting held on Monday 15 May 2023.
6	FINANCE:	
	6.1	Outstanding Accounts – To ratify the following payment of accounts/invoices: Clerks Wages £ 688.96 HMRC – £ 12.00 Tower Mint Ltd – Coronation Coins for playgroup £ 116.11 Microshade – Internal Audit 2022/23 £ 130.80 MCBS – Compost £12.00 Reimbursement of Cllr Bowen for plants in the village planters £100.00 Hitrees Ltd – £1,260.00 To note receipt of the HCC 2022/23 Lengthsmen grant of £ 1,063.90
	6.2	To sign cheques in accordance with 6.1, bank reconciliation and invoices.
	6.3	To review the budget/actual for the first 3 months of the year
	6.4	To note the date of the next Finance meeting
	6.5	To consider the request from Wigmore School to sponsor an award at the celebration evening.
	6.6	To discuss and approve a grant for the young people's summer activity program.
7	PLANNING:	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	7.1	Application: 220646 – Re-consultation – Amended and Additional Address: Turnpike Caravan Site Proposal: Proposed extension of Turnpike traveller site
	7.2	Application: 222642 – Town and Country Planning Act 1990 Appeal under Section 78 Address: Land at Park Top Poultry Site, Uphampton Shobdon Proposal -redevelopment of site including demolition of two life expired poultry houses and one domestic dwelling, proposed construction of 4 poultry houses and one replacement domestic dwelling, together with associated equipment (feed bins, generator, gate house etc).

8	ENVIRONMENT AND VILLAGE:	
	8.1	PROW and Village reports/Updates
	8.2	Review Communications Plan 2023
	8.3	Discuss and approve the Terms of References for the working groups etc.
	8.4	School Field Update
	8.5	Young Peoples Working Group Update - to include discussion/approval of design of young people's shelter (if available) so that costs can be investigated.
9	NEXT MEETING	Monday 31 July 2023 at 7pm at the Village Hall
	9.1	To raise items for next agenda.
	CLOSE	