

**Date of Publication:** 25 July 2023

**TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL:** Councillors Bill Stokes (Chair), Adrienne Boxhall, Richard Bowen, Anne Walker, Sue Whittaker, and Kaitlin Smith

## NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 31 July 2023 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

*Cheryl Woolley*

CLERK TO THE COUNCIL

No	Item	Description
1	<b>APOLOGIES:</b>	To receive apologies for absence.
2	<b>CO-OPTION</b>	To co-opt new councillor and receive his/her Declaration of Acceptance of Office
3	<b>DECLARATIONS OF INTEREST:</b>	To note declarations of interest and receive written requests for dispensation.
4	<b>PUBLIC PARTICIPATION:</b>	Limited to 20 minutes
	4.1	To receive a report from Ward Councillor Roger Phillips
	4.2	Report from West Mercia Police
	4.3	Views of residents on Parish matters
5	<b>MINUTES:</b>	To approve the Minutes of the Annual Parish Council Meeting held on Monday 26 June 2023.
6	<b>FINANCE:</b>	
7	6.1	<b>Outstanding Accounts –</b> To ratify the following payment of accounts/invoices: Clerks Wages £ 688.96 HMRC – £ 12.00 Clerk re imbursement – printing magazine £ 34.00 (ink spot) Hitrees Ltd – £ 972.00 Shobdon Village Hall - £ 36.00
	6.2	To sign cheques in accordance with 6.1, bank reconciliation and invoices. To note that the bank balances after the above expenditure are Current Account £ 34,965.00 savings £ 55,416.96
	6.3	To discuss and approve the grant application re Shobdon's Young People's Action Project (Shelter)
	6.4	To approve and sign the Lengthsman grant 2023 to 2024
	<b>PLANNING:</b>	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	7.1	No Applications have been received
	7.2	Update on Travellers Site, Turnpike, Pembridge
8	<b>ENVIRONMENT AND VILLAGE:</b>	
	8.1	PROW and Village reports/Updates – inc Polish Grave, allotments, and notice boards.
	8.2	Review Communications Plan 2023
	8.3	Herefordshire Minerals & Waste Local Plan Main Modifications Consultation
	8.4	Discuss and approve the Terms of References for the working groups etc.
	8.5	School Field Update
	8.6	Young Peoples Working Group Update
9	<b>NEXT MEETING</b>	Monday 25 September 2023 at 7pm at the Village Hall
	9.1	To raise items for next agenda.
	<b>CLOSE</b>	