

**Date of Publication:** 24 October 2023

**TO: ALL MEMBERS OF SHOBDON PARISH COUNCIL:** Councillors Bill Stokes (Chair), Adrienne Boxhall, Richard Bowen, Anne Walker, Sue Whittaker, and Kaitlin Smith

## NOTICE OF MEETING

You are hereby summoned to attend the **Parish Council Meeting**, which will be held at Shobdon Village Hall on **Monday 30 October 2023 commencing at 7:00pm** at which your attendance is required. Members of the Press and Public are invited to attend.

*Cheryl Woolley*

### CLERK TO THE COUNCIL

No	Item	Description
1	<b>APOLOGIES:</b>	To receive apologies for absence.
2	<b>CO-OPTION</b>	To co-opt new councillor and receive his/her Declaration of Acceptance of Office
3	<b>DECLARATIONS OF INTEREST:</b>	To note declarations of interest and receive written requests for dispensation.
4	<b>PUBLIC PARTICIPATION:</b>	Limited to 20 minutes
	4.1	To receive a report from Ward Councillor Roger Phillips
	4.2	Report from West Mercia Police
	4.3	Views of residents on Parish matters
5	<b>MINUTES:</b>	To approve the Minutes of the Annual Parish Council Meeting held on Monday 25 September 2023
6	<b>FINANCE:</b>	
7	6.1	<b>Outstanding Accounts –</b> To ratify the following payment of accounts/invoices: Clerks Wages £ 688.96 HMRC – £ 12.00 Hitrees Ltd – £ 1,080.00 (Mowing & Hedge Trimming) Reimbursement to Clerk – Ink Spot Newsletter £ 40.00 MCBS – Wooden gate etc £ 181.45 Poppy Wreath £ TBC Plus, any other invoices received after the publication of this agenda. To note receipt of £ 737.03 VAT Refund.
	6.2	To sign cheques in accordance with 6.1, bank reconciliation and invoices. To note that the bank balances after the above expenditure are Current Account £ 45,321.12 savings £ 55,416.96
	6.3	On-line banking update
	6.4	To discuss and agree legal fee quotations.
	<b>PLANNING:</b>	To consider any planning consultations received from Herefordshire Council and agree comments (if any) to be submitted by the Parish Council for determination by Herefordshire Council.
		To consider responding to the following application:
	7.1	No applications have been received
8	<b>ENVIRONMENT AND VILLAGE:</b>	
	8.1	PROW and Village reports/Updates – inc Trees Bar Meadow play area, MUGA, Notice board etc
	8.2	Highway Improvement Working Group - update

	<b>8.3</b>	School Field Update –
	<b>8.4</b>	Young Peoples Working Group Update – Further quotes for the shelter etc.
	<b>8.5</b>	Speed Watch Group – Update
	<b>8.6</b>	Plans and Policies – To discuss/adopt the communication plan and discuss biodiversity plan/strategy.
	<b>8.7</b>	Remembrance Service and Christmas Tree Lights – update
<b>9</b>	<b>NEXT MEETING</b>	Monday 27 November 2023 at 7pm at the Village Hall
	<b>9.1</b>	To raise items for next agenda.
	<b>CLOSE</b>	